

## Questions and Answers Have Been Updated as of 1/7/2003 (0800 CST)

12/31/2003

1. Section L.3.3.1.1 – Owner/Client Survey Forms states, “The Government shall evaluate the Past Performance survey page(s) **filled out by the owner/client** for this past performance section only. These pages **will be** counted as part of the contractor’s past performance.” Even if the survey form was reduced to one page, the client may not have sufficient room to provide explanations and comments and therefore may attach an additional page for this purpose. Because the offeror has no control over the number of survey pages that will be returned to the Government and therefore cannot know whether or not the page count has been exceeded, we request that the Owner/Client Survey Forms not be included in the page count.

Answer: This was a mistake. The pages are not counted in the total page count.

2. Section L.3.1.2 Past Performance Evaluation states, “A significant achievement, unexplained or unresolved problem, or lack of relevant data may significantly impact the risk rating by the Source Selection Evaluation Board (SSEB). Therefore, it is incumbent upon the offeror to include all relevant information, including demonstrated corrective action, in its proposal. ...the offeror shall also provide notification and information concerning any projects where its right to proceed was terminated for default during the last three (3) years, or so state that there were none.” These statements require that specific past performance information be submitted by the offeror that is not included as part of the information requested in the Owner/Client survey forms. We request that the 15 page limit that is currently set aside for Volume I, Section III of the proposal be used by the offeror to address all past performance requirements in Section L and the evaluation criteria in Section M of the solicitation and that the Owner/Client survey forms not be included in the page count.

Answer: See Answer to #1.

3. May the client fax the Owner/Client survey form to the Government? If so, please provide a fax number.

Answer: Yes, but it is preferred Electronically or Mailed as faxes can sometimes not be read. 402-221-4530 or 402-221-4199.

4. Please clarify whether or not all team members (subcontractors) must submit at least one Previous Experience Form and Owner/Client survey form.

Answer: If the project presented is a sub’s, then the past performance form should be submitted for that project evaluating the sub. The prime may or may not submit sub’s previous experience projects, but if so, must submit the past performance survey to match it.

5. If the offeror reduces the Owner/Client survey form to one page, may a smaller font than the required 12 point font be used?

Answer: Page count not affected. However, font may be reduced slightly to accommodate one page if needed.

6. Please provide the Section L requirements and Section M evaluation criteria for Volume I, Section II, Tab 3 – Organizational Structure of the Proposed Team.

Answer: See Amendment 0001 – Volume I, Section II, Tab 3 – Organizational Structure of the Proposed Team should not have been in the Table 1 – Proposal Format in Section L, this is an error. Therefore there is no change to Section M.

7. Volume I, Section II: Previous Experience and Personnel consists of three tabbed sections and has been given a suggested 45 page limit. If the offeror presents the maximum amount of projects (10 projects x 2 pages each = 20 pages) and the maximum amount of resumes (23 resumes x 1 page each = 23 pages), this will leave only 2 pages (45 pages – 43 pages = 2 pages) to address Tab 3 Organizational Structure of the Proposed Team. We request that the page count be increased to allow the offeror to sufficiently address the requirements of Tab 3.

Answer: Offeror may choose to go over the Suggested 45 Page Count, HOWEVER, the Offeror shall not exceed the total page count for the Volume. It is the Offeror's business decision on how best to use the overall total page limitation to fit their needs. The suggested page count is just that...a suggestion.

8. Section L.2.2 Page Limitation states that separator tabs are excluded from the page count. May the offeror place text and/or graphics on the separator tab?

Answer: Yes, graphics are ok. Text must be limited to the title of the next section or tab.

**1/6/2004**

1. If the prime and team members propose a labor rate for the same labor category, should the offeror submit multiple labor rates per labor category? If so, how should the offeror present the base hourly rate for the team members?

Answer: The Rates proposed should be a composite rate for the labor category. Only if it is not the Prime's Rate, is the offeror to identify the category as being performed by a SUB. These rates are the rates that will be used by the Offeror, should they be awarded the contract for Fixed Price Task Orders.

2. Alternatively, should the offeror blend team members' rates for the same labor category to derive one rate per category in Section B, Table 1?

Answer: Yes, see above. Again, only one Table 1 is to be submitted.

**1/7/2004**

Page 5 of Section B and page 8 of Section J both state that Task 0001 is a Cost plus award fee proposal. However page 8 also requests that the offeror use the FFP rates provided in Section B along with the projected hours for each discipline.

Answer: See Amendment 0004.

1. Given that the rates in Section B are fully burdened for fixed price purposes, what are your intentions with the Task 0001 cost proposal? FFP, CPAF or a hybrid? Should the offeror separate out other direct costs and burden them separately as would be done in a cost plus proposal?

Answer: Task Order 0001 is a cost plus award fee task order. Handle as such. The rates used under Table 1 in Section B are for fixed price task orders only.

2. Can the offeror develop the Task 0001 cost estimate using estimated hours, or must the total hours equal the amount provided in Section B?

Answer: Section B is for USACE evaluation of FFP work only. Those hours are there so that FFP costs handled the same way by every Offeror proposing for the base contract. They will help in evaluation purposes only. The numbers are not to be used as a guide for your cost estimating for Task Order 0001.

3. If the latter is true, can the offeror use hours from a labor category that would not be proposed in this task and allocate them to another labor category?

Answer: See above answer.